



passports Application

Student Adult

PERSONAL DATA

All information must match your passport (check your passport!) — fees will apply for name changes. Do not use nicknames. Please print clearly.

LAST NAME _____ FIRST NAME _____ MIDDLE NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____
Do not abbreviate city.

HOME TELEPHONE (_____) ALTERNATE PHONE (_____)

EMAIL ADDRESS _____

BIRTHDATE _____ GENDER MALE FEMALE

ADULT TRAVELERS Please select rooming preference:

- I will purchase double room accommodations. ROOMMATE NAME _____
- Bill me for single room accommodations.

CITIZEN OF (COUNTRY) _____

PASSPORT # _____ DATE OF ISSUE _____ COUNTRY OF ISSUE _____

If you do not have your passport please leave this section blank and provide us with the information once you receive your passport. Travelers are solely responsible for obtaining all proper travel documents, visas and passports. See Release & Agreement, paragraph #20.

PARENT/GUARDIAN'S NAME _____ TELEPHONE (_____)
If 21 or older, please indicate next of kin.

EMERGENCY CONTACT _____ TELEPHONE (_____)
Name and telephone of person not traveling with you.

TOUR GROUP DATA

TEACHER/GROUP ORGANIZER _____

ITINERARY NAME _____

DEPARTURE DATE _____

DEPARTURE CITY _____
Leave departure city blank if traveler is purchasing land only package.

TEACHER / GROUP ORGANIZER SIGNATURE _____

Special terms apply for the following options. Please complete **passports Special Travel Arrangements Form**:

- Check here if your U.S. departure city is different from that of the group.
- Check here for land arrangements only (you will arrange your own air transportation.)
- Travel on different dates from the group. Contact **passports** for assistance.

SIGNATURES

PLEASE SIGN HERE

I (we), the undersigned have read and fully understand the **passports 2014-2015 Terms and Conditions** and **passports 2014-2015 Release & Agreement** including the sections concerning airline fee adjustments, itinerary changes, payment terms, code of conduct and cancellations/refunds, and I (we) agree to accept these conditions.

APPLICANT'S SIGNATURE _____ DATE _____

PARENT OR GUARDIAN SIGNATURE if applicant is under 21 _____ DATE _____

Complete and sign form; give it to your group leader with your deposit (deposit may also be paid online).

FINANCIAL DATA

A \$495 Deposit which includes the \$95 membership/registration fee, plus optional TravelPak+Plus™ trip cancellation insurance (if chosen) must accompany this form. Repeat travelers please do not deduct \$95 from deposit.

- I/we accept TravelPak+Plus™ trip cancellation insurance (add \$249.)
- I/we decline TravelPak+Plus™ trip cancellation insurance
- I enrolled online and paid the deposit online.
- I have traveled with **passports** previously, and have paid the Membership Fee previously.

Make checks payable to:
passports Student Depository Account

See 2014-2015 Terms and Conditions for credit card payment details, payment guidelines, and information concerning the "Early Bird" price guarantee.

Total enclosed:

\$ _____

Do not send cash.

MEDICAL / HEALTH DATA

Please send a confidential letter to **passports** concerning any medical condition(s) which could affect your travel.

FOR OFFICE USE ONLY

TID # _____ PROCESSED BY _____ DATE _____

SIGN _____ CHECKED BY _____ DATE _____

This application appears in passports Enrollment Guide and may also be downloaded at www.passports.com/docs

Trip Enrollment

How to Apply

For a start, make sure you've read, that you understand, and that you approve the **Terms and Conditions** appearing earlier in this booklet, and the **Release & Agreement**. You (and a parent or guardian if you are under 21 years of age) must indicate this approval by signing the application form at the bottom of the page.

Return the completed application form and a payment in the amount of \$744 (\$495 deposit plus \$249 optional TravelPak+Plus™ trip cancellation insurance) to your group organizer. Or, you can remit to **passports** directly. You may opt out of the TravelPak+Plus™ trip cancellation insurance offering, by sending a deposit of only \$495.

Online Trip Enrollment

You can do it all on your computer, using your VISA, MASTERCARD, DISCOVER or AMERICAN EXPRESS credit card. You're going to need your Tour ID. If you don't know this code, ask your group organizer for it, explaining that you want to sign up *online* on his/her travel itinerary.

The rest is easy. Go onto **passports.com**, and enroll online. Note: for reasons of safety, privacy and security, multiple sign-ups (as for family members) sometimes cannot be made all at the same time. If this happens to you, log off and try again later, or the next day. Be reminded that only your initial deposit can be made by credit card. A \$25 service fee will apply.

Let's go!

